

## Direct Debit Arrangements for 2020

St Bernardine's School offers a direct debit payment plan arrangement to our families to give more flexibility with their payments. Recent changes have been introduced to make the Direct Debit process even more streamlined for our parents.

Our Direct Debit Request forms now have 'until further notice' in the end date field, which allows parents to complete one form for the duration of their student's enrolment, instead of a new form each year as was previously required.

St Bernardine's School offers the following payment frequencies for Direct Debit payment plans:

**Option 1: Weekly** – total payment amount divided over 42 weekly instalments from January to November

**Option 2: Fortnightly** – total payment amount divided over 21 fortnightly instalments from January to November

**Option 3: Monthly** – total payment amount divided over 11 monthly instalments from January to November

Under the new Direct Debit Service Agreement, each year St Bernardine's School will advise parents/caregivers in writing of their new instalment amount for the coming year.

Please find attached the new Direct Debit Request form. Forms are also available on the Parent Portal and our Website. The completed form needs to be printed, signed then returned to the school either in person or via email to [pregfinance@bne.catholic.edu.au](mailto:pregfinance@bne.catholic.edu.au). Please take the time to review the updated Direct Debit Service Agreement which can be found on page 2 of the Direct Debit Request form.

If you have any queries regarding the direct debit process, please call either Susan Leigh or Melissa Rogerson on 3800 1854 or email [pregfinance@bne.catholic.edu.au](mailto:pregfinance@bne.catholic.edu.au).

**Please find below a schedule for Direct Debit payments.**

### Payments will start on 31/1/20

	<b>WEEKLY (42 PAYMENTS) Finishing 13/11/20</b>	<b>FORTNIGHTLY (21 PAYMENTS) Finishing 6/11/20</b>	<b>MONTHLY (11 PAYMENTS) Finishing 30/11/20</b>
ONE CHILD FAMILY	\$ 48.74	\$ 97.48	\$ 186.09
TWO CHILDREN FAMILY	\$ 64.84	\$ 129.67	\$ 247.55
THREE CHILDREN FAMILY	\$ 78.41	\$ 156.81	\$ 299.36
FOUR + CHILDREN FAMILY	\$ 89.43	\$ 178.86	\$ 341.46

### FOR FAMILIES WITH A STUDENT IN YEAR 6, PLEASE ADD THE FOLLOWING

CAMP	\$ 5.47	\$ 10.95	\$ 20.91
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**NEW DIRECT DEBITS WILL CONTINUE EACH YEAR UNLESS NOTIFIED TO CANCEL.  
EACH NEW YEAR YOU WILL BE NOTIFIED OF THE NEW AMOUNT TO PAY, PLUS START AND  
FINISH DATES.**