**ST BERNARDINE’S CATHOLIC SCHOOL**

**PARENTS & FRIENDS ASSOCATION**

**MINUTES OF MEETING**

Tuesday 9th February 2016

**Attendees:** Denita Castley, Nick Gallen, Simone Flanderka (APRE), Darren Hutchison, Isaac Naughton, Stacey Davis, Lisa Downey, Carl Harrison, Anthony Harrison, Stephania Kleynendorst, Kate Thomas, Clinton Pattison, Jenny Rhodes, Annette Darlington, Jo Leitch, Mischa Hawker, Brad Eastall, Julie Lawson.

**Apologies:** Lauren Harrison

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Meeting opened in the Library at 7:56 pm by – Darren Hutchison - President

**Minutes from previous meeting be accepted as a true and accurate record.**

Moved: Lisa Downey

Seconded: Isaac Naughton

Travel Money Card Balance as at 9th February 2016 $641.46.20

**Business arising from minutes**

* Graduation – Ancient Words theme
* P&F to organise decorations and supply supper
* Spoken to Electrician regarding fans. Awaiting on site meeting.
  + Two Jet Fans – One quote received Tempest Electrical - $16,700 both installed. 2 – 3 week turn-around time. Daren to follow up and discuss at next meeting. Clinton to follow up Algester Electrical.
  + Disappointed with Algester didn’t supply quote.
  + Air conditioning – power supply quotes, upgrades,
  + Solar Panels
  + The 2 Cooler bubblers – Darren to follow up
  + Boom gate – part due to be delivered 11th Feb
  + Signs for uniform shop / tuckshop – Darren to arrange.
  + Ovens for tuckshop / dishwasher not feasible at this stage.

**Principals report – By Nick Gallen**

* Class vision statements at church Tuesday 16th February Yrs 1, 2, & 3 at 9am, with Years 4 & 5 at 10 am, and prep at 2 pm - P & F meet and greet table to be set up and attract new members at rotunda before vision statements begin in the church
* Ash Wednesday liturgy in church
* Building of library extensions finished by term 2
* Tuesday 23rd Feb “Meet the Principal” event at 2:15 in Siena
* Passing on recognition and huge thanks to all teachers for all of their hard work in transitioning all kids back into the school routine
* School cross country – dates on website
* Heather back as adopt-a-cop for the school.
* Curriculum goals – in the term information letter
* Teaching and Learning – “Parent Information Session” – Brent to put together
* Cultural importance
* Catholic faith and ethos promotion – recall of messages and RE lessons
* Air conditioning – parents concerned that the kids cannot learn in uncomfortably hot conditions
* Master plan and strategic plan being worked on with Nick over the next year seeking input and consultation
* Grant money uses
* Longest P & F meeting
* Michael Gross information event held for parents on positive – yet concerned for fee costs

**Correspondence**

**Inward**

* Fundraising brochures

**Outward**

* None
* Thank you letter to be sent to Heather (School’s Adopt a Cop) from the P&F for assistance at the school disco and involvement with the school throughout the year – to be sent by Darren. Contact details to follow up with Denita

**Business arising from correspondence**

* Graduation – P&F to organise decorations and supply supper yet at a later date
* Spoken to Electrician regarding fans. Darren to follow up

**Treasurers Report –**

Current bank balance – Beg. January 2016 of $48, 613.54 - $22, 252.03 profit/loss, $22, 719.54 Unpresented checks, $5, 686.79 Outstanding Deposits = Bank Balance as at 31st Jan $53, 832.82

**President’s Report –** NIL

**Uniform shop report – attached**

* A huge thanks to parents and volunteers, especially Lauren Harrison.
* Adjusted price list and price rise
* Hats – out of smalls yet will come in soon
* Sox – no new sock supplier yet needs reinvestigation
* Inter school sports tee shirts look great and all happy yet more sizes needed.
* Jan $48, 613.00, $22, 000 from uniform shop paid with a balance of $53, 832.32.
* Monthly Report: Uniform Shop
* P & F 9th February 2016

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| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| month | Badge | Hats | Socks | Jack | Culottes | Day | Polo | Sports | Zip | Tracksuit | Buttons | Second |
|  |  |  |  | Shirt |  | Shorts | Shirt | Shorts | Jacket | Pants | red/blue | Hand |
| November | 0 | 13 | 43pkts | 18 | 2 | 11 | 25 | 18 | 4 | 0 | 0 | 9 items |
| 2015 |  |  |  |  |  |  |  |  |  |  |  |  |

|  |  |  |  |
| --- | --- | --- | --- |
| Month | SCHOOL BAGS | LUNCH BAGS | SCRUNCHIES |
| Nov | 0 | 14 | 0 ( none in stock) |
| 2015 |  |  |  |

|  |  |  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| month | Badge | Hats | Socks | Jack | Culottes | Day | Polo | Sports | Zip | Tracksuit | Buttons | Second |
|  |  |  |  | Shirt |  | Shorts | Shirt | Shorts | Jacket | Pants | red/blue | Hand |
| Dec/Jan | 0 | 147 | 281pkts | 214 | 65 | 92 | 375 | 290 | 25 | 2 | 35 blue | 28 items |
| 2015/2016 |  |  |  |  |  |  |  |  |  |  |  |  |

* A very busy start to the year with nearly $20,000 in sales the week before school started.

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| --- | --- | --- | --- |
| Month | SCHOOL BAGS | LUNCH BAGS | SCRUNCHIES |
| Dec/Jan | 56 | 52 | 0 ( none in stock) |
| 2015/2016 |  |  |  |

* A very big thank you to Lauren for all her help during that week, it’s greatly appreciated. I would also like to thank the parents for their patience and understanding regarding wait times and stock supplies.
* I haven’t had too much problem with stock supplies thanks to our new uniform supplier Official. It’s great being able to tell parents it’s 2 to 4 weeks wait as opposed to “hopefully by the end of the term”.
* Currently I am out of small hats and running low on medium, Sunway has had a delay with their fabric supplier, they assure me that we should have our hats by the end of Feb, fingers crossed!
* I have adjusted the uniform price list to include the inter school sport shirt and also changed the price of jackets to $23 as per discussed at the last meeting.

**Council Representative Report**

Cherie Dalley – Logan City Council: As presented at AGM

* Library brochure
* Two entries into Environment calendar – Congratulations. Very rare to have two entries from one school
* Transurban (Owners of Gateway and Logan Motorway) putting money into Wembley Rd & Beaudesert Rd. Traffic lights at the turn right lane into Ipswich motorway from south bound. Changes Gold Coast bound Wembley Road. Wembly rd – traffic directed to traffic lights further up into the industrial site to gain entry to Logan motorway. Exit off Logan Motorway to Compton Rd and entry to motorway from Compton Rd. Timeframe – 2 years (2018-2019). Tolls for trucks going up
* Amazing results from Eamon Street traffic calming by 65%
* Mike to Cherie – thank you for your support to the school
* Walking bus program to ease congestion being introduced to Yugumbeer SS so to ease traffic congestion at St Bernie’s the same programme could be replicated for our students with support from P & F. To follow up.

**General business**

* Goals and scope of school for direction of school
  + Embed the principals of visable learning
* Brett Johnson recognized for his work practices, learning intentions, objectives and outcomes.
* Library Extensions – slab poured 10th Feb. Finished term 2.
* Kindy interactive 3 tv’s for prep room $15, 900.00 – how long will they last – 5 yr warranty, trolley included, Clinton moved, Annette seconded. 2 – 4 week turn around.
* Vision statement event at church – P & F will set up coffee station to attract new members
* Mothers’ day 3rd May / Fathers’ day stalls wanted to not be positioned outside tuckshop - and $3, 400.00 given to Lisa for gifts
* Bee colony – Another brood needed to be an educational tool and environmental service at the school.
* Different colour wheelie bins – P&F to look into prices at Bunnings. With so much information being fed to young children on television about the importance of recycling it is bad when the infrastructure is not provided for the kids to use.

**Tuckshop Update**

* New ovens for tuckshop – (900) Looking at quotes and discussing options. Options to be present at the next P&F meeting for contribution. Still to be discussed with the school yet they are really needed.
* No dish washer.

**Meeting Closed:** 9:23 pm

**Next Meeting:** Tuesday 8th March 2016 at 8pm, in the Library.